

HEAD OFFICE

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Molemole Municipality

MOREBENG BRANCH OFFICE

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 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
 Fax no : (015) 397 4334

www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: **Ralephenya T.D**

Ref: **CORP: 002-2020/21**

08 September 2020

REQUEST FOR QUOTATION

ALL FOR QUOTATIONS FROM SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL SUPPLIERS DATABASE FOR PARTITION OF OFFICE AND SERVICE & MAINTANTANCE OF GATES AS FOLLOWS:

SPECIFICATION FOR PARTITION OF OFFICE AND SERVICE & MAINTANTANCE OF GATES					
ITEM NO	DESCRIPTION	SIZE	QTY	UNIT PRICE	TOTAL PRICE
1.	Supply and Fitting Gypsum drywall partitioning board complete	2400mm x 2900mm high	01		
2.	Supply and fitting of cylinder lockset		01		
3.	Supply and Fitting of Internal single door for partition wall Complete with frame and ironmongery	813mm x 2032mm high	01		
4.	Painting of Interior & Exterior (with PVA paint) for drywalls and doors	Drywalls: 2400mm x 2900mm high Doors: 813mm x 2032mm	01		
5.	Installation of electrical plug connection including wiring		01		
6.	Repairing of electric motor for sliding gates		03		
Subtotal					
Vat at 15% [If Vat registered]					
Grand Total					

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

1. The following documentation should accompany your quotations:

- a) The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- b) Include in the quotation, the Master Registration Number or Tax compliance status pin [or recent printed copy of tax clearance certificate]
- c) Certified **COPY** BBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)
- d) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- e) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

2. The following conditions will apply:

- Quotation must be on an official letterhead of the company;
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT;
- Payment will be effected within 30 days of receipt of invoice.
- The Municipality is not bound to accept the lowest or any bid and reserves the right to not accept any quotation either wholly or a part thereof.

3. Evaluation Criteria

The bid will be evaluated based on:

- **Functionality**, bidders must achieve a minimum of 80% functionality in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBEE). Bidders that score less than the minimum of 80% will be disqualified from further evaluation.


Criteria	Weight	Applicable Value System
Company Experience in Similar Projects ✓ Minimum of Two appointment letters or purchase orders from the client with contactable references on Client's company letterhead of previous similar work done	100 points	<i>Poor = 1</i> <i>Acceptable = 2</i> <i>Good = 3</i> <i>Very Good = 4</i> <i>Excellent = 5</i>
TOTAL	100 points	

- **Preference point system, (80/20).** Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBEEA of 2003 and preferential procurement regulation of 2017.

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Kindly direct all technical enquiries to **Mr Mpe I / Ms Khoza K** at **015 501 2301** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Tender Box by the latest **16 September 2020 at 11:00**, clearly marked "**PARTITION OF OFFICE AND SERVICE & MAINTANTANCE OF GATES**" No quotation will be accepted after the closing date.


Mr. M.L MOSENA
MUNICIPAL MANAGER
Ref: CORP: 002-2020/21

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